

WHITE HOUSE UTILITY DISTRICT LEAK ADJUSTMENT REQUEST

P.O. BOX 608, 3303 HWY 31W WHITE HOUSE, TN 37188
PHONE 615-672-4110 FAX 615-672-5718

To qualify for a leak adjustment, the leak **GALLONS** must exceed the average usage by 100% or greater. 50% of the excessive usage (the amount above the average bill) will be adjusted up to a maximum of (3) three months.

One leak adjustment is allowed per calendar year.

Documentation of the leak repair is REQUIRED. No documentation will result in no adjustment. Receipt of parts purchased, statement from the person who made repair or invoice from plumber are acceptable documentation.

Pool associated leaks of any kind are NOT eligible for water adjustments but may be eligible for sewer adjustment.

NOTE: Customers are required to make monthly payments while the account is under review. Failure to do so may result in service interruption. It is recommended that monthly payments equal one half of leak bill(s) be made until adjustment is processed.

Name on bill _____

I am requesting a leak adjustment for my water bill at _____

Phone Number _____

Email Address _____

Date leak found _____ Date leak repaired _____

DESCRIPTION OF LEAK REPAIR

Account Number

Customer Signature

Date

OFFICE USE ONLY

AVERAGE BILL	LEAK BILL(S)	EXCESS	ADJUSTMENT
WATER	TAX	SEWER	PENALTY
PREPARED BY _____			DATE _____
APPROVED BY _____			DATE _____
ENTERED BY _____			DATE _____